

## BUILDPRO CERTIFICATION TESTING



It's a fact that the more you know about BuildPro, the more proficient you will be at your job and the greater the profitability for your company.

At Hyphen Solutions, we provide homebuilders the opportunity to access online certification testing 24 hours a day, 7 days a week, from the convenience of your own desks.

Online testing provides both managers and stake-holders with the ability to identify weaknesses in their employee's knowledge of BuildPro, thus provide them the ability to formulate an affirmative action plan to correct these weaknesses.

With all your users effectively using BuildPro correctly you can't help but reduce your build time, eliminate confusion and misunderstands and increase your profitability.

Hyphen Solutions has provided a convenient, and accurate method for identifying weaknesses so you can take corrective action. Maximizing your employees BuildPro proficiency will ensure your company's success and standardization of use.

## BUILDPRO CERTIFICATION TESTING



Becoming BuildPro certified means you have superior knowledge about the operation of BuildPro and are officially certified by Hyphen Solutions that you can perform at maximum efficiency. Online testing provides both managers and stake-holders with the ability to identify weaknesses in their employee's knowledge of BuildPro and thus provide them an affirmative action plan to correct these weaknesses. BuildPro certification also carries with it a material, cost reduction value through the increased knowledge, efficiency and standardization of BuildPro use.

## HOW IT WORKS

There are two certification categories, Module Specific Certifications and a Gold Certification.

Module Specific Certifications focus on specific modules within BuildPro such as:

- Job Management Express
- Box Scheduling and
- Multi-Family.

To receive a module specific certification, the test taker must achieve a passing score on either the Job Management Express, Box Scheduling or Multi-Family exam. Each of these exams includes basic BuildPro core questions, document management questions and module specific questions.

To achieve a BuildPro Gold certification, the exam taker must complete a single 150 question exam that includes topics from all three exams as well as BuildPro core and document management questions.

Exam, questions, whether module specific or gold, consists of True / False and Multiple choice questions. Each student has 3 chances to pass the exam. If not passed after the third attempt, the student must wait 60 days to retake the exams 3 more times. For module specific exams, the exam taker has a 2 hour time limit. For the gold exam the exam taker has a 3 hour time limit. Once an exam is started it cannot be stopped or halted to resume at a later time. To achieve a BuildPro Certification the exam taker must achieve a 80% success rate on one of the four exams. Certifications are valid for 3 years, at the end of which the person must re-certify.

Once a person becomes BuildPro certified he or she will receive an official certificate directly from Hyphen Solutions, which is nationally recognized by homebuilders that utilize BuildPro.

## REPORTS AND STATISTICS



BuildPro certification includes 24 hour access to testing reports and statistics. Accessed online, these reports give manager and stakeholders the ability to track the progress of each student individually, or track all you students as a whole to identify which questions are missed most frequently. Using accurate reports and statistics are vital components of identifying knowledge weaknesses. Once these weaknesses are identified, you now have the ability to provide additional training where it's needed.

## HOW MUCH DOES IT COST?

The cost for BuildPro Certification testing is minimal. For only \$750 annually, your company has unlimited access to all of the exams and unlimited access to reports and statistics. If 90% of your BuildPro users can become certified within the first six months, your company will receive back the entire cost of the yearly testing fee. Yes, that's right ... 100% of your total cost will be refunded back to you. Our main objective for providing BuildPro certification testing is to ensure all of our BuildPro users are using BuildPro correctly and at maximum efficiency.

## HOW DO I GET STARTED?



BuildPro certification testing is offered online 24 hours a day, 7 days a week and can be taken from the convenience of your own desk, around your busy schedule and around your busy needs.

To sign up for access to our certification exams, simply contact our Training Department at:

**HYPHEN SOLUTIONS TRAINING**  
**972.728.8125**, or via eMail at **ssager@hyphensolutions.com**.